

Technology Committee Meeting

District Office Conference Room

3:00 PM – 4:00 PM – February 25, 2015



Tupper Lake Central School District

... Where excellence is no accident

Attendees: Rebecca Buerkett, Bret Fancher, Bridget Brown, Carolyn Merrihew, Sue McGowan, Kate Bennett, Matt Southwick, Shannon Kavanaugh, Dan Cook.

Objectives

- *Update on spending plan for the IP*
- *Start the process of revising the AUP for staff and students*

Meeting notes:

1. Budget for IP, Capital Project, Smart Growth Schools Bond

Update the plan for the purchase and implementation of new technology

- A. Spending Update – Every projector in classrooms will be replaced, add projectors in classrooms that don't have them, new printers, new desktops in computer labs and all lab machines will be doled out to classrooms, 4 chromebook carts per building, 3D printer, iPad cart, new screens in each room, video production studio.
- B. Technology needs? – Phone system needs to be able to call cell phones, extensions will match room numbers, voicemail will go automatically to email.

2. Professional Development

Discuss planned professional development and needs

- A. Planbook – Bret will include elementary teachers in this class.
- B. Website creation – Will run another session. 13 attendees currently.
- C. Others? – This summer, Google Drive, Gmail, Google Classroom (Admin and secretaries trained in July, staff in August and September)

3. Acceptable Use Policy (AUP)

Discuss updating the current district policies regarding staff & student use of technology

- A. Review Existing Policies, Revise Policies – Currently we have an outdated AUP (from 2010). It is a passive policy, and we are unsure if it would hold up in legal circumstances. This could be a liability issue. Also, we don't want to have to collect AUP forms from all students each year, too cumbersome. Options: 1. Have parents sign AUP for entire school career when student starts kindergarten or joins district (problem is if we update, need to get all signatures again). 2.

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Add to handbook. 3. Have to agree to AUP via login page every time they sign in to the computers or phones in district (option 3 is best).

B. Discuss Contemporary Issues Not Currently Addressed - Currently we just have a blanket, general policy. We would like to have a board policy plus a more detailed use plan as part of the handbook (similar to the pages from the Colton-Pierrepont computer use handbook which we viewed during the meeting). Will ask Mr. McGowan to find out what Erie 1 BOCES is using and see if we can adapt theirs. What are the legal implications? What if the students are on their phones? Will we be able to track who logged on to each chromebook or iPad?

4. Define Committee Work

Set an agenda for the work to be done this year and into the future

A. Next Meeting Dates: March 24 (invite Mr. McGowan to discuss AUP), April 29

B. Our Committee's Website is active, all minutes and documents are available.

D. Goals (Action Plan Steps) – Put procedural documents on Google Drive so everyone can see them.