Tupper Lake Central School
  …where excellence is no accident!

Attendees: Rebecca Buerkett, Dan Cook, Gordie Duval, Bret Fancher, Shannon Kavanaugh Sue McGowan

Meeting began: *3:00 pm;* *Adjourned:* *4:00 pm*

Minutes:

1. **Establish Action Plan**
   Develop the structure of how this sub-committee will move forward
   a. Chairperson – Rebecca Buerkett
   b. Communication (Agenda/minutes) – Rebecca Buerkett
   c. Meeting calendar – Joint committee will meet every other month to plan district-wide initiatives. Each school committee will meet on the off months to discuss in-house issues.
   d. Next joint meeting will be in March – Rebecca will send out a Doodle poll in late February to plan a date.
   e. Sub-Committees – it was decided not to have sub-committees since this committee is small already, plus so many of us are on other committees that overlap.

2. **Rubric**
   Focus on one tenet of the DTSDE Rubric each meeting. What do we want our district to look like?
   Tenet 3, Standard of Practice 3.1 ("The district works collaboratively with the school to provide opportunities and supports that are connected to the implementation of a comprehensive curriculum appropriately aligned to the Common Core Learning Standards and are inclusive of the arts, technology and other enrichment subjects in a data-driven culture.) - we discussed this standard, and decided that our district falls into the "developing" category since although the district is collecting data and introducing/using the CCLS and Curriculum Modules, we are not yet fully analyzing the data AND communicating the results to the school community. We are definitely working on this standard and within a year or two should be in the effective range.

3. **District Technology Plan**
   a. *NYS EdTech Technology Plan Requirements*
   b. *NYC DOE 5-year Information Technology Strategic Plan*
   We looked over the two documents and resolved to review them and come to the next meeting with ideas and suggestions. We agreed that a major priority for technology planning is wireless infrastructure for the district. We can't build the kinds of tech instruction we need without it. The group wondered when we might be able to leverage capital funding for such a network. We also discussed a need for an updated technology use policy, and the potential for getting Moodle, a learning management system (LMS) that is similar to Blackboard. We agreed that it is critical for our students to become familiar with technology they will need to use in college and the 21st Century workplace.