

Technology Committee Meeting Minutes

October 22, 2014

LP Quinn Elementary School Library

Meeting called to order at 3:00 pm

Members present: Rebecca Buerkett, Bret Fancher, Carolyn Merrihew, Matt Southwick, Bridget Brown, Meehan Bourgeois, Sue McGowan, Kate Bennett, Nicole Curry.

1. **Entrance Ticket** (see attached summary of results)
2. **Update – Technology in the 2014-2015 school year** – reviewed the following sources of technology budget possibilities
 - a. Smart Schools Grant – unsure yet what can be purchased with this
 - b. IP (regular 3-year rotation of technology equipment)
 - c. Capital Project – if it passes, will use this to fund wireless infrastructure, switches, phones, etc not covered by other sources.
3. **District Technology Needs:** Group brainstormed technology needs, based on what was shared in Entrance tickets. These included:
 - a. Quality vs. quantity
 - b. Need for new pull-down screens in some classrooms as some won't stay down
 - c. Group preferred to skip technology that is quickly becoming outdated (i.e. SmartBoards) in favor of more laptops, tablets, and Smart TVs that will allow more engagement for EACH student. SmartBoards are not often used BY students to DRIVE instruction. Possible exception is math and special ed.
 - d. Proprietary clickers are expensive and have a steep learning curve. If we had a class set of devices we could just use apps for assessment.
 - e. In Special Ed, there is a great need for dedicated iPads for students who need reading accommodations.
 - f. If we get tablets, need to order external keyboards too. Possibly touch-screen windows machines (like chromebooks).
 - g. Group was interested in investigating a 1:1 initiative of tablets or laptops. Now is the time to do it since we may never have this large a pot of money again.
4. **Professional Development Needs:** Grop brainstormed professional development needs, based on what was shared on Entrance Tickets. These included:
 - a. Small groups for PD instruction
 - b. New equipment training, depending on what we get

- c. More training in Outlook in smaller groups
- d. IC training in smaller groups
- e. K-12 apps and tools
- f. Tech smackdown or Appy Hour – sharing sessions among teachers
- g. Website creation using Weebly and/or Google Sites – this was a priority item
- h. Planbook

5. New Initiatives:

- a. Planbook – Should get this program for K-12
- b. Parent Portal – should keep this as 7-12 for now since not all K-6 teachers update grades all the time or use gradebook.

6. Next Meeting: December 10 at 3 pm at the LPQ library

Meeting adjourned at 4:00 pm

RLB

Entrance Ticket

1. What do you want to be able to do with technology at school that you can't do now? (i.e specific lessons, teaching strategies, etc.)
 - Students having more independence with technology (especially IN the classroom - we only have 4 classroom computers)
 - Driving modules with technology (instruction and support)
 - Smart boards
 - Class use of tablets – handheld devices
 - Clickers for student response
 - School wide wifi
 - Use applications to assess understanding of materials
 - Quick searches for group discussions
 - Teaching strategy – interactive with material via smart technology
 - Engagement with material
 - Flipped classroom ideas
 - Ipad/tablets for students that need reading accommodations to show the text and read simultaneously
 - BETTER WIFI

2. What technology topics do we need to make sure we cover in professional development sessions?
 - Outlook classes again
 - VAST
 - Sourcing in word
 - Use of math site to support student standards
 - Teacher drivers apps -> Share a...
 - Saving to 'the cloud'
 - Useful apps for classroom (H.S) planbook, teacher website, turn it in, outlook
 - Ipad – demonstrate sounds/letters in small groups
 - Incentive/motivating
 - Smart boards
 - Class use of tablets – handheld devices
 - Clickers for student response
 - School wide wifi
 - Integrating technology into daily lessons
 - Interactive technology for students and teachers (Smart boards)